

**Loose Bead Society of Greater Milwaukee**  
Meeting of the Board of Directors  
March 1, 2010

Board members in attendance: Kathy Brier, Cindy Collins, Helen Dahms, Kat Feldman, Nancy Langlas, Julie Miller, Traci Otte, Brenda Schweder, Amy Smith, Kathy Willmering.

President Brenda Schweder called the meeting to order at 6:39 pm.

**Approval of Minutes; *Julie Miller***

- February 1, 2010 board meeting. Approved with minor corrections.
- February 15, 2010 board meeting. Accepted as printed.
- February 15, 2010 program meeting. Approved with corrections.

**Treasurer's Report; *Amy Smith***

- Ann will deliver the records for 2007 through 2009 by the next program meeting and is working on the raffle license.
- February: Beginning balance 9967.50; 3591.50 revenue; 1021.20 expenses; 12537.80 ending balance. Figures are subject to correction.
- Retreat expenses. Teachers will be paid after the event. The hotel expense will be charged to the debit card.
- Amy has registered for the UW-Extension course.
- Gifts of tangible personal property. There will be a set of books for this purpose. Amy expects to get information on this topic from the course.
- Safety deposit box. Brenda will sign the paperwork by the next board meeting.
- Annual review process. The due date was extended to May.

**Unfinished Business**

**501(c)3 Status**

- Brenda and Brier have done some research and Brenda called the IRS. We applied in 2003 and were not required to file a report. As of 2007, all nonprofits are required to file a Form 990N online by the fifth month after the end of the fiscal year. Brenda will request a copy of the original application.
- Next steps. We will investigate liability of officers, applying for LLC status and liability insurance.

**Operating Guidelines**

- Send to Julie whenever ready; she will e-mail the format suggestions.

**Calendars**

- Five were sold at the Bead-In; there are five remaining for use by the retreat committee.

**Denim Shirts**

- We will sell shirts at the retreat, give them to program presenters Irina Miech, Jill Erickson, and Jim Kelly, to the teachers at the retreat, and then donate the remaining shirts.

**Committee Reports**

***President-elect; Helen Dahms***

**Gallery Sale/Exhibit**

- New Berlin Public Library display for May. Only one case is available.

### Loominosity

- Several board members visited this sale last year and left our information. The Handweavers Guild contacted us and Helen and Brenda met with them. The guild has welcomed us to join their show and sale this year on October 28-31 with the label of "featured artist." They display and sell member items. The charge to their members is a \$10 booth fee and 15% of sales, and anyone selling must volunteer. They donate \$200 to the library because of the kindness of the staff in setting up the show. We could do beading demonstrations. The board reached consensus to participate.

### Rummage Sale

- The sale has booked for August 7 in the New Berlin Public Library meeting room. Helen will book the room for Friday afternoon or evening also for setup, and will find out whether item can be locked up overnight.

### Logo

- A graphics class at Mount Mary College will work on our logo as a class project. The instructor invited us to a class session to present a proposal and again for their presentations. The dates are March 24, 1:30 to 3:30 pm, and April 19, 1:30 to 3:00 pm.

### Bead&Button Show

- Traci will look into online registration of volunteers.
- No major changes are planned this year. There will be table captains again.
- Amy suggested a disclaimer on the claim ticket and Cindy suggested that we add a notice that bags not claimed within 30 minutes of closing will be turned over to lost-and-found. Amy would like a system for tracking the claim tickets and will work with Helen on this.
- Raffle Prizes. Last year the jar of beads was the most popular. A suggestion to have a jar of beads each day was referred to the Bead&Button Show committee.
- Flyers for tote bags and copy for ad in program. The dues date is in April.
- Volunteer ribbons will be ordered; Cindy will get a count of what is left.
- Global bead society meeting. The Florida society is taking the lead this year, but we will continue to cosponsor. The meeting will be Saturday evening before the Bead Social.

### *Programming; Cindy Collins*

- Committee meeting. The next meeting will be March 18, at which time another two to three months of programs will be set.
- Library meeting room. Cindy plans to discuss with library staff the parameters for using the meeting room. We have been at capacity for tables. We may need a different venue for the June program.

### *Special Events; Kat Feldman*

- Retreat. 48 are registered for the retreat or Uncorkt. Soda and coffee will be offered at the Uncorkt event.
- Challenge. The committee will select a theme this month. July or August will be the completion date and the theme will be announced in April or May.

### *Membership; Kathy Willmering*

- Directory. Will be prepared after the March meeting for distribution at the April meeting.
- Monthly Report. 140 individual members; 134 paid. 12 corporate members.
- Jo-Ann Fabrics. Kathy will investigate the possibility of showing the LBS membership card at customer service to get a guild discount card.
- Student membership. This possibility was deferred for later discussion.
- Advertisement at Rings & Things. We can put a membership flyer at the tables and R&T may stuff them in bags. A special flyer will be drafted for this purpose and presented in April. We can send a list of members for R&T mailing list; in the meantime R&T will send postcards for distribution at April program.

### *Community Service; Kathy Brier*

- Susan G. Komen Bracelets. Bartolotta is interested in partnering with us again for a project of making two or three simple patterns. Brier described the mission of the Susan G. Komen Foundation and some concerns about where the proceeds are directed. Brier and Brenda will discuss with Bartolotta.
- Cinderella Project. Several pieces were donated during the Bead-In and crystals were picked up for the project. Brier is going to help with set-up on April 2, so will need items before that date. Bling and simple is what the girls want.
- Children's Hospital. Brier will check into this.
- Chemo Cap. Kat will pick up more caps.
- Badger Association. There will be a note in the newsletter and on the website about the need for teachers and beads. It's almost one-on-one teaching.

### *Newsletter; Nancy Langlas*

- Spring issue. Formatting is in process and the issue will be to Brenda in a day or two for review. Due date to printer is March 8.

### *Website; Traci Otte*

- Traci will post the need for volunteers on the website.
- Many changes were just posted; let Traci know if she missed anything.
- Facebook. There are 57 fans. Board members are encouraged to post to get conversations going.

### *Volunteer Committee; Helen Dahms & Julie Miller*

- The committee has meet and begun developing procedures for recognizing volunteers. Volunteer hours will be counted and all committee chairs will be asked to assist with this recordkeeping for their committee activities and events.
- Traci can put photos on a DVD to be used at special events.
- Board members should be recognized for their work.

### **New Business**

#### *Recommendation for Donated Beads*

- Complete discussion was tabled until next month.
- The Programming Committee needs to know what is available for a spiral rope project.
- Becky is ready to turn over items. Julie has an inventorying session scheduled for the Sister Julia donation.

The meeting was adjourned at 8:55 p.m.

Julia E. Miller, Secretary