

The Loose Bead Society of Greater Milwaukee
Meeting of the Board of Directors
November 7, 2016
Brookfield Public Library

Board members in attendance: Maureen Bartz, Cindy Collins, Bonnie DeSautelle, Katy Hess, Allyn Steffen

Unable to Attend: Kathy Merrill, Becky Prusak, Carol Surges, Kathy VanDemark

Guests: Deb Dunn, Mary Hottinger, Tris Withington

Call to Order

Katy Hess called the meeting to order at 6:40 pm.

Approval of Minutes

- The minutes of the 10/03/16 board meeting were approved as corrected.
- The minutes of the 10/17/16 business meeting were approved as corrected.

Volunteer Hours

- Email remaining hours to Becky Prusak by no later than Wednesday, Nov. 9 at midnight.

Calendar Updates

- Potential Bead in the first or second Saturday of Feb. Shifted from Jan. 28 to avoid same weekend as Private shopping event at Knot Just Beads
- January 9 : Board Meeting at Brookfield Library
- January 16 : Membership meeting at New Berlin Public Library
- February 6: Board meeting at Brookfield Public Library

Financial Submissions

- Expense forms, income forms, and reimbursement requests were submitted to Allyn Steffen.

Officer/Committee Reports

Vice-President – Programming; Cindy Collins

- Cindy shared some transition information with Deb Dunn for scheduling the room at St. Dominic's parish.
- Cindy reported that the following upcoming programs have not changed:
 - November – Irina Miech, owner of Eclectica Beads
 - December – Annual Celebration/Holiday Party (Mary Hottinger is coordinating cookies and coffee.)
 - January 2017 – LBS Scholarship recipient Cory O'Brien Borkowski
- Deb Dunn reported that she will be scheduling a committee meeting and will be working on sourcing and costing out potential kits for a February hands on.
- During the Treasurer's report the topic of door prizes for the December meeting came up. Due to general interest the Programming Committee will organize and facilitate based on the door prizes available. Need to get a list of prizes available and determine if more are needed.

Vice-President – Special Events; Maureen Bartz

- The Challenge went well; lots of positive feedback. At the next meeting (November) the certificates and gift cards will be given out.
- The Bead in on Saturday November 5th went well. Everyone seemed to have fun. 27 signed up. 8 did not come. Those present made button bracelets and gave positive feedback.
- 2017 Retreat – Final review of the brochure is in progress with the retreat to be announced at the November membership meeting. Anyone who wants to register at the November meeting can.
- Based on current demand on the hotel we may want to plan and book the 2018 Retreat weekend right away.

Community Service Coordinator; Open (Katy Hess leading discussion)

- Pat Harvey has been contacted about being the Community Service Coordinator, but no answer at this time.
- There will be a project at the VA on November 16. It is a Paracord macramé bracelet. Deb Dunn is attending the training session on Tuesday, Nov. 8.
- Details are still a little loose on cost of supplies and exactly what's going on.
- Shelia Miller is doing a project with a women's shelter in December.
- Katy Hess is working on the Brookfield Library event scheduled in early December.
- Lots of discussion about Community Service in general. How do we get the Committee back in control?
 - Cindy has volunteered to host a Community Service Meeting right before the November Program meeting to gather as many details as possible and level set expectations. Make sure to include Helen Dahms, Pat Harvey, Judy Menting, Jan Falk, and Shelia Miller.
- The Cinderella Project:
 - Some general discussion about the declining interest.
 - Will need to be discussed if there is participation in 2017.

Membership Coordinator; Kathy VanDemark (Katy Hess reporting in Kathy's absence)

- Katy Hess reported that LBS currently has 41 members signed up for 2017.

Treasurer; Allyn Steffen

- Allyn presented 2015-16 Financial Report Summary and October 2016 Monthly Report.
- On the October Report there are three (3) charges that need some detail for appropriate category selection.
- Reminded everyone to try and submit expense reports the same month as the expense.
- Discussed a membership topic. Since we begin accepting the subsequent years' membership in October, do we charge half year's membership for the last three months of the year for new members. This was tabled for a future discussion.

President-Elect; Bonnie DeSautelle

- Transition meeting is scheduled for Saturday, December 3 from 10:00am - 1:00pm at the Starbucks Conference room at 17980 West Bluemound Road.

President; Katy Hess

- Kalmbach has a picture of the commemorative bead on the B&B website. We have not as of yet been contacted about making items for the auction as in years past.
- Stressed to send in volunteer hours to Becky by Wednesday at midnight.
- Will send out Survey questions in advance of transition meeting. About what went well? What didn't? What would you like to see change?

New Business

- Age restrictions for members.
 - Pros and Cons were actively discussed.
 - While excited about encouraging younger members, we also recognize the issues with responsibilities and liability issues.
 - Cindy moved that based on discussion both pros and cons due to the concerns and liabilities that we uphold our position that in order to be a formal member of LBS you must be 18 years or older. Maureen seconded. Motion carried.
- Discussion ensued that we may want to consider postponing the event at the VA. Several reasons were given:
 - We know too few details.
 - We need to understand policies on materials, tools, open flames, age of participant, etc.
 - Maureen made a motion that the VA activity be postponed into 2017 when additional details and better planning would be in place. Bonnie seconded. Motion carried. Cindy will call Pat Harvey and Katy will e-mail to notify.

Adjournment

The meeting was adjourned at 8:55 pm.

Minutes taken by Cindy Collins