

***The Loose Bead Society of Greater Milwaukee***  
***Meeting of the Board of Directors***  
August 29, 2016  
Brookfield Public Library

**Board members in attendance:** Maureen Bartz, Cindy Collins, Bonnie DeSautelle, Katy Hess, Becky Prusak, Allyn Steffen, Carol Surges, Kathy VanDemark

**Unable to Attend:** Kathy Merrill

**Guests:** Deb Dunn, Tris Withington

**Call to Order**

- Katy Hess called the meeting to order at 6:35 pm.

**Approval of Minutes**

- The minutes of the 08/01/2016 board meeting were approved as amended.
- The minutes of the 08/15/2016 membership meeting were approved as amended.

**Volunteer Hours**

- Submitted.
- Katy Hess requested that all volunteer hours be submitted by the November Board Meeting.

**Calendar Updates**

- The class for the Brookfield Library patrons will be held on December 1, 2016.
- Cindy Collins has scheduled a meeting for the members who volunteered to be table captains at the upcoming hands-on program. She may cancel this meeting and reschedule. She will also schedule the kitting parties.

**Submission of Expenses**

- Submitted.

**Officer/Committee Reports**

*Vice-President – Programming; Cindy Collins*

- Cindy Collins has conducted two table captain trainings for the peyote hands-on project.
- She received the Perler beads for the peyote hands-on project today and expects to receive the Delicas by the end of the week.
- The following programs remain for the year 2016:
  - September – Hands-On at St. Dominic’s Parish Activity Center
  - October – Annual Business Meeting and voting for Bead Challenge
  - November – Eclectica
  - December – Annual Celebration/Holiday Party
- The Programming Committee has begun working on the January and February programs for 2017. The June 2017 program is finalized.
- St. Dominic’s Parish Activity Center
  - Is Kathy Willmering still the main LBS contact for working with St. Dominic’s?
  - How far in advance can the Activity Center be reserved? LBS will need the venue for February 2017 and June 2017.

*Vice-President – Special Events; Maureen Bartz*

- Maureen Bartz discussed the logistics of the Bead Challenge voting in October.
  - The scholarship recipient, Cory O’Brien Borkowski, will arrive at 6:00 to judge the challenge pieces. Members will not be permitted to view the Challenge pieces until she is finished.

- Ballots will be distributed at the door as members enter the room. There were complaints in the past that when the ballots are left unattended at the Challenge table, members could possibly vote more than once.
- Carol Surges will photograph the Challenge pieces prior to the October meeting.
- Photographs will be sent to Dakota Stones for the website.
- The Milwaukee Bead Show is scheduled for October 2, 2016.
  - The LBS table will have two members present at each two-hour shift. One member will conduct the demonstrations; the second member will be available to talk with attendees.
  - Membership brochures will be available at the LBS table. Katy Hess volunteered to update the brochure.
- The Fall Bead-In is scheduled for November 5, 2017.
  - The Bead-In will be held at the New Berlin Public Library.
  - There will be a Peyote Help Table at the Bead-In.
  - The Bead-In will be announced to the members at the next meeting.
- Maureen Bartz is receiving instructor proposals for the 2017 Retreat.

*Community Service Coordinator; Position is open*

- LBS needs a volunteer for the position of Community Services Coordinator. Katy Hess will head up the next community service event at the Brookfield Public Library. The activity is a wire work class.
- Cindy Collins researched the pricing for tools. She found a decent set of tools listed for \$36 at the highest discount level.

*Membership; Kathy VanDemark*

- LBS currently has 211 members.
- The dues increase will be announced to members at the September program meeting.
- The new membership brochure will include the increased dues.
- The LBS website will be updated to reference the dues increase effective for 2017.

*Treasurer; Allyn Steffen*

- Allyn Steffen requested that all reports be submitted by the September meeting so that she is prepared to give the financial report at the October membership meeting.
- Information that relates to the next fiscal year should not be submitted until the new year begins.

*President-Elect; Bonnie DeSautelle*

- Bonnie DeSautelle did not have anything to report.

*Secretary; Becky Prusak*

- Becky Prusak did not have anything to report.

*Past President; Kathy Merrill*

- Kathy Merrill was absent.

*Website Coordinator; Carol Surges*

- Carol Surges received a thank you note related to the scholarship award.
- The Board members discussed the scholarship.
  - Can LBS sustain an annual scholarship?
  - At the announcement of the scholarship award to the membership, some members questioned why LBS doesn't award scholarships to LBS members.
  - The Board decided to table the discussion until after the scholarship recipient, Cory O'Brien Borkowski, gives her presentation at the January 2017 membership meeting. Carol Surges will reintroduce the topic at the February Board meeting.
  - Kalmbach was very excited about the LBS scholarship.
- Carol Surges requested bios in the form of a short paragraph, from the candidates running for office in the upcoming election.

*President; Katy Hess*

- Katy Hess asked that at the next program meeting, the members be reminded of the volunteer needs of LBS. Jewelry at the Domes and the newsletters are no longer done due to lack of volunteers.
- LBS needs a volunteer for the position of Community Services Coordinator. Katy Hess will head up the next community service event at the Brookfield Public Library. The activity is a wire work class.
- Katy Hess has secured the meeting room at the New Berlin Public Library for every month in 2017.
- The President's Trip is scheduled for October 20, 2016.
  - Participants will meet at 9:00 or so at Goerkes Corner and travel to Stoughton to visit Diakonos and Spry Whimsy.
  - The cost of the trip is \$38.
  - A minimum of 20 participants is required. The maximum number is 56.
  - Katy Hess has surprises in mind for participants of the trip.

**Unfinished Business**

- Katy Hess researched LBS documents for existing policy related to sending flowers or other types of memorials for the sickness or death. She found a very vague statement in the documents. The Board will address the topic next year.
- The LBS Apple computer was sold during the year and replaced with a new PC. LBS purchased Office 365 which is cloud-based and shareable. Cindy Collins will boot up the new PC, perform updates and load Office 365.

**New Business**

- None.

**Adjournment**

- The meeting was adjourned at 8:20 pm.

Becky Prusak, Secretary